

# FUTUREKIDS CENTRE

## Daycare - Parent Information Package

### Welcome to all new and returning parents.

The first month will be spend on evaluating all the children, going over the rules of the center, learning appropriate ways of problem solving, making friend, and building self-esteem.

To settle into the program, we would appreciate the following help from each parent/guardian...

- Label children's items including juice box, lunch kit, shoes, etc.
- Dress your child in clothes suited to the weather, as well as supply extra clothes. The clothes should be easy to handle by your child.
- Provide accurate and updated phone numbers in case of emergencies.
- Provide an emergency supply kit containing a family photo, a foil blanket, and 3-day supply of water and food bars (expiry 1-5 years).
- Provide a 3 ring-2-inch binder and \$5.00 for developing pictures to record our day with your child this school year.
- Sign the Field Trip Release Form and provide a booster/car seat (*according to the law*) so that your child can participate in the regular outings organized by the center as part of the curriculum.
- Send six month's post-dated cheques to avoid late charges (*\$2.00 a day after the 5th*) and unnecessary reminders. Cash fees need to be given directly to Anna or Mrs. Esmail. Failure to pay the fees by the 5th will result in immediate dismissal from daycare services, unless pre-arranged with the supervisor.
- Send nutritious snack/lunch. Snacks with chocolate and sugar are treat foods, which we would prefer the children to eat at home.
- If your child requires prescription medication, make sure you give it to the staff and sign the necessary medical consent form.
- Give a written notice if someone new is picking up the child. This person will need to bring an ID. Please not, the child will only be released to an authorized adult.
- Respect and cherish your child's work by taking his/her treasures home from the art folder.
- The cubbies should be emptied every Friday and articles taken home e.g. blankets for washing, etc.
- The hours of operation are from 7:00 am to 6:00 pm. Late charges of \$1.00 a minute is to be paid to the staff on duty after 6:00 pm.
- In the event of storms, natural disasters, or other conditions, which may affect the opening of the center, please tune in to the local media (*CKNW 980AM or 690AM*) for further information and direction.
- Visits are welcome anytime. When you visit, you will notice that our staff are often fully occupied with the children. Don't feel ignored if we can't stop immediately and talk over any questions or hear your comments. Your concerns are important to us and we would like to give them our full attention at an appropriate break.
- In our daily interactions with children, we attempt to reinforce personal responsibility for conduct. We expect students to participate in a manner that contributes to a positive environment. In cases where a child consciously and constantly rejects the code of conduct (*i.e. creates a situation which threatens the ability of the teacher to perform duties or the ability of fellow peers to interact in a safe and secure environment*), the parents will be contacted and strategies developed to encourage a position contribution of the child to

- the center. Should this fail to work; a child may be asked to leave the center at any time during the year.
- Lastly, please keep the communication lines open between staff and yourself for any concerns.

Thank you for all your support.

**Futurekids Daycare**